

The EU General Data Protection Legislation came in to force on May 25th 2018 and this document describes how the EfficienC Software Group (EfficienC) complies with its stipulations.

### **EfficienC is a data controller and a data processor.**

The GDPR applies to 'controllers' and 'processors'. A controller determines the purposes and means of processing personal data. A processor is responsible for processing personal data on behalf of a controller. Therefore, EfficienC is a data processor under the GDPR in relation to its customers. EfficienC is also a data controller in that it store and process data about its business partners and staff.

### **EfficienC and the GDPR**

EfficienC's principle focus is providing software solutions to customers and therefore it processes data according to the instructions of a data controller and so EfficienC is a data processor.

However, all companies must also process data regarding their own customers and staff, so EfficienC will also be a data controller as defined by the GDPR.

### **EfficienC's compliance**

EfficienC is taking the following steps to ensure ongoing GDPR compliance:

Reviewing and updating all data processes according to GDPR principles

Ongoing GDPR training for staff

Reviewing data processing agreements with business partners

EfficienC has also appointed a Data Protection Officer (DPO) to monitor GDPR compliance and they can be contacted at [dpo@efficienc.ie](mailto:dpo@efficienc.ie).

### **Helping our business partners**

Data security, and now GDPR compliance, are core functions at EfficienC. Ensuring our customer data is processed in line with GDPR requirements is our utmost priority. However, should a data breach occur EfficienC has procedures prepared for informing our customers as soon as possible and for cooperating in putting any remedial measures in place.